

MSU Meeting Minutes

October 1st, 2019

I. MSU Board

A. President: Ryan Mack

1. **MSU Feedback Form:** Thank you for your feedback and submissions! Please continue to use [this form](#) for any questions, concerns, or ideas that you'd like us to address and/or bring up at MSU meetings.
2. **Quiet Spaces in SSOM and Library**
 - a. **Friendly reminder that the Quiet Library and SSOM 4th floor is silent study.** Please be cognizant of your peers trying to study quietly and **avoid having conversations in these areas.**
 - b. There are **signs in the 3th and 4th floor study rooms** to indicate if people are privately studying or are open to having others join them for quiet study. Please continue to use these signs to increase available study space for everyone!
3. **Student Org Events - Food and RSVPs:** Some orgs have had people RSVP to their events but not show up, which has led to a waste in food and budget. **If you RSVP to an event, please plan to attend!** Otherwise, let the event coordinators know if you're no longer able to make it.
4. **Contacting MSU Members**
 - a. Thank you for using our [feedback form](#) and sending emails to our entire board at ssom.msu@gmail.com! If you have any questions, please continue to use these methods as well as review previous minutes (sent via email and on our [website](#)).
 - b. **For further questions and concerns, as best as you can, please try to direct your email to the officer who would be responsible.** Our names and positions (with individual emails hyperlinked) are in the signature of every MSU email and on our website.
5. **MSU Calendar:** Thank you for your consistent use of the Google Calendar! **Please continue to add events and utilize the description section for further event details.** This would also be a good place to include an RSVP link and provide info for how to be added to the org listserv.
6. **Student Org Event Emails:** Please continue to avoid sending mass emails to class listservs when possible.
7. **Shadowing/Volunteering Sign-up Emails**
 - a. **For orgs that have shadowing and/or volunteering sign-ups: Please try to send your emails at a reasonable hour (during the day/early evening on weekdays) to give everyone a fair chance to sign-up for your opportunities.**
 - b. Some suggestions presented at the meeting include:
 - (1) **Schedule your emails to be sent at a later time:** See tutorial for Outlook [here](#) and Gmail [here](#).
 - (2) **Send an email to your org listserv ahead of time** to let them know the date/time that sign-ups will be released.
 - (3) **Check the M1/M2 class schedule on Lumen** to ensure that sign-ups are sent out when most people are likely available to check their emails (i.e., *not* during a mandatory class).
8. **Curriculum Feedback Form:** Thank you to everyone who filled this out!
 - a. We received lots of valuable feedback and are currently looking through the stats, as well as the free response questions to compile info about **utilized resources and suggestions for improvement.**
 - b. **This feedback will be presented to relevant course directors.**
9. **M1/M2 Buddy Program:** Idea to pair up M1s with M2s for further mentorship
 - a. M1/M3 mentor program has been more related to PCM requirements, and M3s seem farther removed from M1 year. M2s may have a better perspective on M1 life, and this could help to continue building a sense of community and improve overall wellness.
 - b. The M1/M2 mentorship idea was done 2 years ago with "families" of 2 M2s with 4-5 M1s. However, there were some logistical issues that made it difficult to organize and have it be successful.
 - c. **Some potential ideas moving forward:**
 - (1) Osler, dePorres, and Curie communities as the basis for groups

(2) Interested M2s could sign up and provide some info about their interests/facts about themselves. M1s can sign up for M2s and be provided contact info to reach out as needed.

(3) Definitely on a **voluntary, "as-interested" basis**, not mandatory

d. **Will continue to discuss at future meetings depending on interest**

10. Professionalism: Please continue to maintain professionalism in your interactions with others, including emails to org board members.

11. Deck B Parking

a. **If you've purchased an M1/M2 parking pass, you can park in Deck B after 2pm on weekdays and at any time on weekends.** You will have to scan your badge.

b. If you are having issues with your badge for Deck B, please do not go to the Parking office. You can contact your M1/M2 class boards for info on what to do.

12. Deck C Parking: If you come to Deck C and see that there is a **cone blocking the entrance, call the Parking office** and they will tell you where to go (likely M1 lot or Deck B).

B. Vice President: Gabriela Fuentes

1. St. Luke's Mixer: Shedd After Dark on Thursday, Oct. 17th from 6-10pm at Shedd Aquarium

a. To confirm your attendance, **please fill out the Google form [HERE](#) AND Venmo \$25/ticket to [@Gabriela-Fuentes-6](#) with the subject line: "St. Luke's" by Tuesday, 10/15.** This includes **admission** along with **transportation** to and from the event (from SSOM)! If you are planning to bring additional guests, please indicate their names in the Google form.

b. **80's Night!** Shedd After Hours is a time for adults 21+ to relax, take in spectacular skyline views, and meet beluga whales, bluegills, stingrays and sturgeons. Events feature a variety of special programming, from salsa dancing to animal encounters and science stories. Grab your tickets for a grown-up getaway to Shedd Aquarium, with delicious eats and dynamite cocktails for purchase.

C. Treasurer: Tooba Ghous

1. **Reimbursements must be submitted** to Tooba **within 2 weeks** of an event. If you use the ProCard with Student Life, please notify Tooba so that she can keep track of your org's funds.

2. If it is your first time ordering from a specific place, please call ahead to make sure that they accept tax exempt forms. **We cannot reimburse tax for any reason.**

3. **If you have any questions about funding or reimbursement forms,** please see [previous minutes](#) for further details, then contact Tooba as needed.

4. At the beginning of the year, Tooba sent out a **detailed letter to listed Treasurers** regarding funding. **If you need this info and didn't receive it, please reach out to Tooba.**

5. Update on **available MSU funds for student orgs** below:

Student Organizations - Committed	Funds Allocated	Funds Disbursed	Funds Remaining
Addiction Medicine Interest Group	\$100.00		\$100.00
Academic Medicine Interest Group	\$100.00		\$100.00
American Medical Association	\$100.00		\$100.00
Anesthesia Interest Group	\$100.00		\$100.00
APAMSA	\$100.00		\$100.00
ATC Health Coaching Program	\$100.00	\$67.24	\$32.76
Back On My Feet	\$100.00		\$100.00
Bone Marrow Transplantation Awareness Group	\$100.00		\$100.00
Business in Medicine	\$100.00		\$100.00
CardioVascular Interest Group	\$100.00		\$100.00
Catholic Medical Association	\$100.00	\$79.25	\$20.75
Christian Medical and Dental Association	\$100.00		\$100.00
Community Health Clinic	\$100.00		\$100.00
Community Health Clinic - Phlebotomy Lab	\$100.00		\$100.00
Culture in Medicine	\$100.00		\$100.00
Dermatology Interest Group (DIG)	\$100.00	\$34.00	\$66.00
Emergency Medicine Interest Group	\$100.00	\$22.48	\$77.52
Enrich Urban Farming and Gardening	\$100.00		\$100.00
Evolutionary Medicine Society	\$100.00		\$100.00
Family Medicine Interest Group (FMIG)	\$100.00		\$100.00
Fresh Start	\$100.00		\$100.00
Geriatrics Interest Group	\$100.00		\$100.00

Healing Notes	\$100.00		\$100.00
Hospitalist Medicine	\$100.00		\$100.00
Housing Forward	\$100.00		\$100.00
Integrative Medicine Interest Group	\$100.00		\$100.00
Internal Medicine Interest Group	\$100.00	\$40.97	\$59.03
Interventional Radiology Interest Group	\$100.00		\$100.00
Jewish Student Association	\$100.00		\$100.00
LIGHT-Loyola Initiative for Global Health Transformation	\$100.00	\$79.60	\$20.40
Latin Medical Student Association	\$100.00		\$100.00
LIGHT-Loyola Initiative for Global Health Transformation	\$100.00	\$79.60	\$20.40
Latin Medical Student Association	\$100.00		\$100.00
Medical French interest group	\$100.00		\$100.00
Mental Illness & Neurological Disease (MIND) - Psychiatry Student Interest Group	\$100.00	\$100.00	\$0.00
Muslim Medical Student Association	\$100.00	\$42.00	\$58.00
National Arab American Medical Student Association	\$100.00		\$100.00
Neonatology Interest Group	\$100.00		\$100.00
Neurological Surgery Interest Group	\$100.00	\$72.65	\$27.35
NLVS	\$100.00		\$100.00
Neighborhood Health Initiative	\$100.00		\$100.00
Oncology Interest Group	\$100.00		\$100.00
Ophthalmology Interest Group	\$100.00		\$100.00
Orthopedic Surgery Interest Group	\$100.00		\$100.00
Otolaryngology Interest Group	\$100.00		\$100.00
Pediatric Interest Group	\$100.00		\$100.00
Physical Medicine & Rehabilitation Interest Group	\$100.00		\$100.00
Physicians for Human Rights	\$100.00		\$100.00
Polish American Medical Student Society	\$100.00		\$100.00
Radiation Oncology Interest Group	\$100.00		\$100.00
Radiology Interest Group	\$100.00		\$100.00
Society of Women's Health	\$100.00		\$100.00
South Asian Medical Student Association	\$100.00		\$100.00
Sports Medicine Interest Group	\$100.00		\$100.00
Stritch AMWA	\$100.00	\$100.00	\$0.00
Stritch Citizen Physicians	\$100.00		\$100.00
Stritch Pride	\$100.00	\$100.00	\$0.00
Stritch Surgery Interest Group (General)	\$100.00	\$89.55	\$10.45
Student Interest Group for Neurology (SIGN)	\$100.00		\$100.00
Student National Medical Association (SNMA)	\$100.00		\$100.00
Syrian American Medical Society	\$100.00	\$70.96	\$29.04
Thoracic Surgery Interest Group	\$100.00		\$100.00
Urology Interest Group	\$100.00		\$100.00
Vascular Surgery Interest Group	\$100.00		\$100.00
Veterans Health Partners	\$100.00	\$100.00	\$0.00
Visual Arts Wellness Group	\$100.00		\$100.00

II. Class Boards

A. M1: Cher Zhang

1. Meri and Caylon (Social Chairs) are working with M2 class board to reschedule **Stritch Bowl**.
2. **Stritch Rx newsletter** sent out on Sundays to M1s with need-to-knows for the week.
 - a. Megan (Secretary) has been working hard on this! If you'd like to have something on it for that week, you can send it to her.
3. **Class gear** - Patagonias, etc.
 - a. Cayla (Treasurer) is setting up PayPal, Kaitlyn (VP) has been working on styles and options, and Ashley and Joe (MSU Reps) have been setting up order collections.
4. About 2 weeks ago, M1s were notified that 4th floor is silent study.
5. Received feedback encouraging student orgs to try to have more **vegetarian options** at events, and to continue including a "Comments" section at the end of RSVP forms for dietary restrictions.
6. **Gravel lot parking:** Many issues with cleanliness, including 8+ students getting flat tires due to nails, even after it was cleaned. Dean Mendez told M1s that they will get reimbursed for replaced tires, but this has to go through Security, and no students have received reimbursement thus far. M1 board will be meeting with Dean Mendez on 10/21 to work on a streamlined process for reimbursement.
 - a. We will bring this up in our meeting with the Deans tomorrow.

B. M2: Steven Goicoechea, Brett Slajus

1. **Stritch Bowl** will be rescheduled for sometime between the end of Fall break and next round of exams.
2. **M2 Class Dinner:** 11/11 after exam
3. **UWorld:** group discount for \$350 or less for 6-month subscription (paid to ACE by cash/check)

- a. Planning to have subscription available to us by the 1st week of January.
- b. Sending out commitment form later this week, will be open until the end of Fall break.
 - (1) **If you fill out the commitment form, this means that you are committing to paying for the subscription no matter what the price is. If you change your mind before the deadline, then you will need to notify the entire class board. If you change your mind after the deadline, then you will still have to pay for the subscription.**
- c. The entire process with UWorld takes a couple months, including collecting commitment counts, ACE sending the paperwork to UWorld, UWorld providing a group discount quote, ACE collecting payments, and then finally distributing the subscription. Therefore, **if anyone backs out**, then ACE will have to re-request a price quote from UWorld, which **could delay the timeline from a couple weeks to a month for the entire class**. The board is currently working with admin to see what would be put in place for people who may back out after committing.
- 4. If you have any questions for the class board, please **contact the entire board**, not just a single officer.

C. M3: Shashank Gupta

- 1. Doing well!
- 2. Had a good **meeting with Dr. Graziano** today to discuss potential changes in clerkships.

III. OSRs: Naomi Ayele

- A. Dave Lee is the new M1 OSR!
- B. Getting ready to go to **AAMC conference**, 11/8-11/12 in Phoenix. Will be presenting posters on Stritch electives. Currently brainstorming about how to share info received at the conference and engage the entire student body with things occurring at the national level.

IV. Stritch University Committee

A. Student Life: Curtis

- 1. [Student Leadership Guide](#) has been updated.
- 2. **Student org leadership transitions** will be more streamlined this year for smoother transitions. Org/board leadership applications will start in mid-March, with transitions finalized by mid-April.
- 3. **Missing a cart full of yoga mats!** If you happen to see this cart, please let Curtis know.

- V. **Student Organization Events:** Since we have been utilizing the Google calendar, to save time during meetings, we will not go through every upcoming org event. Please put any further details about your events in the description when adding it to the Google calendar.

VI. MSU Additional Funding Requests

- A. **APPROVED:** AMWA: \$100 for AMWA Women in Medicine Panel in November

VII. Student Wellness Advisory Group (SWAG)

- A. New M1 SWAG board
- B. Working on starting Fitness Fridays in November. Yoga, exercise, etc. classes.

VIII. Adjournment

Next meeting: [Tuesday, November 5th at 6pm in SSOM 460](#)